



**AGENDA**  
**MEETING OF THE BOARD OF TRUSTEES**  
**SOUTHEAST NEW MEXICO COLLEGE**  
**MONDAY, SEPTEMBER 11, 2023 AT 6:00 PM**  
**SOUTHEAST NEW MEXICO COLLEGE, ROOM 153, 1500 UNIVERSITY DRIVE**  
**CARLSBAD, NEW MEXICO 88220**

The subjects and topics to be discussed, considered, and/or acted upon at the above-scheduled meeting are listed herein. Items listed as "Action Items" are anticipated to be acted and voted upon at the meeting. However, the Board may defer discussion, consideration, and/or action on any item listed. Items do not have to be discussed, considered, or acted upon in the order shown

- |  |                    |
|--|--------------------|
| D) DR. MONTY HARRIS, VP-WORKFORCE DEVELOPMENT & COMMUNITY ENGAGEMENT | DISCUSSION         |
| 12. HR DIRECTOR'S UPDATE-STEVEN GONZALES                             | DISCUSSION         |
| 13. EMPLOYEE REPRESENTATIVE COMMENTS (OPTIONAL)                      |                    |
| A) FACULTY   |                    |
| B) ADMINISTRATIVE STAFF  |                    |
| C) CLASSIFIED STAFF  | DISCUSSION         |
| 14. BOARD COMMENTS   |                    |
| 15. ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING (10-9-2023)           | BOARD CHAIR ELKINS |
| 16. ADJOURNMENT  | BOARD CHAIR ELKINS |

Board Packet should be available to the public upon request through Andrea Dodson at [adodson@senmc.edu](mailto:adodson@senmc.edu) or 575-234-9211.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or



DRAFT

—









## Proposed SENMC Policy Changes

Additions in **bold**, deletions in ~~striketrough~~

Reviewed by Lane Martin 9-6-23

Approved by the SENMC College Council 9-6-23

### PART 6: HOLIDAYS

#### Eligible Employees

Full-time regular employees working ~~forty (40)~~ **thirty-eight (38)** or more hours per week shall have paid holidays approved by the Board as may occur during their term of employment.

Regular Part-



ACADEMIC AFFAIRS – Dr. Mickey Best, Interim VPAA

- Allied Health
  - Working with new SENMC Department Chair and leadership of Carlsbad Municipal Schools to ensure student progress in the Dual Credit Allied Health program.
  - Related – Dual Credit processes are being reviewed to ensure the program is growing and that Parents and Students have a wide range of areas of program choice
  
- Nursing
  - Dianna Hardin, Director of Nursing at SENMC is in attendance at the Board meeting to answer any questions you may have.
  - Next Generation NCLEX (April 2023 rollout)
  - Spring graduate class was the first class to undergo the new generation test and had a 100% pass rate  
The National Council of State Boards of Nursing (NCSBN) sets a minimum pass rate standard of 80%
  
- STEM Education
  - It is never too early to expose students to STEM education. A brag on Rocio Espinoza, HSI Grants Director, and Erick Dominguez, STEM program Manager for the HSI grants.  
Saturday, August 26, SENMC and Carlsbad Public Library hosted a Robotic STEM event to create excitement and interest in STEM areas.  
70 students spanning in age from 3 to 13 attended and participated.  
This is recruiting of our future students!
  
- Criminal Justice
  - Application has been made to the American Criminal Justice Association (ACJA). Student members may submit to a national clearinghouse for potential scholarships supporting their pursuit of a degree in Criminal Justice.

Other:

## Human Resources Report - September 2023

Report Generated: September 5, 2023

Submitted by: Steven Gonzales, HR Director

### Employee Count

*\*Includes Full-Time, Part-Time, Temporary and Student*

**Total: 242 (+12)**

### *New Hires*

**Name**

Bratschi, Raymond  
Cathey, Caley  
Chavez, Kina  
Clements, Alexis  
Daily, Kevin  
Dodson, Teresa  
Dunaway, Marcus  
Florez, Sandra  
Goldsby, Charity  
Katterle, Elizabeth  
Nieto, Arlene

**Job Title**

Adjunct, Business  
Adjunct, Welding  
Instructor, Nursing  
Assistant Professor, Digital Media Technology  
Assistant Professor, Communications  
Adjunct, Allied Health  
Custodial, Sr.  
Assistant Professor, Allied Health  
Instructor, Surgical Technology  
Dual Credit Instructor

*Currently in Interview Process*

Job Title

Administrative Assistant, Registration and Admissions

---

**Total: 1**

---

*Current Vacancies*

Job Title

Faculty:

Adjunct Instructor - EMT

Adjunct Nursing Program Clinical Instructor

Instructor or Assistant Professors of Education

Instructor or Assistant Professor of Nursing

---

**Total: 4**

---

Staff:

Adult Education Instructor, HSE Language Arts - PT

Adult Education Instructor - PT

Director of Admissions

Health Clinic Nurse Practitioner

Technology Support Technician

---

**Total: 5**

---