

The subjects and topics to be discussed, considered, and/or acted upon at the above-scheduled meeting are listed herein. Items listed as "Action Items" are anticipated to be acted and voted upon at the meeting. However, the Board may defer discussion, consideration, and/or action on any item listed. Items do not have to be discussed, considered, or acted upon in the order shown in this Agenda. Please be advised that there will be a pre-meeting reception with light refreshments. No public business will be discussed during the reception.

**AGENDA ITEMS**

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|--|--------------------|
| 1. CALL TO ORDER   | BOARD CHAIR FRINTZ |
| 2. PLEDGE OF ALLEGIANCE  | ALL                |
| 3. ESTABLISH QUORUM  | ROLL CALL          |
| 4. APPROVE AGENDA  | ACTION ITEM        |
| 5. APPROVAL OF MINUTES FROM 12/11/2023   | ACTION ITEM        |
| 6. PUBLIC COMMENTS   |                    |
| Public Comments shall be limited to three minutes. The Board will not respond to public comments at or during Meeting. |                    |
| 7. STUDENT GOVERNMENT REPRESENTATIVE   | DISCUSSION         |
| 8. GENERAL COUNSEL UPDATES-ATTY. LANE MARTIN   | DISCUSSION         |
| 9. SENMC UPDATES -DR. KEVIN BEARDMORE  |                    |
| A) UPDATE ON 2022-2025 STRATEGIC PLAN (see attached)   | DISCUSSION         |
| 10. OLD BUSINESS   |                    |
| A) ELECTION OF BOARD OF TRUSTEES SECRETARY<br>(TERM: JAN 2024-DEC 2025)  | DISCUSSION/ACTION  |
| 11. NEW BUSINESS   |                    |
| A) SENMC FOUNDATION ORGANIZATIONAL DOCUMENTS   | DISCUSSION/ACTION  |
| B) SENMC SIGN DESIGN   | DISCUSSION/ACTION  |
| C) TRADES x TECHNOLOGIES BUILDING ELEVATION DESIGN   | DISCUSSION/ACTION  |
| D) SCHEDULE ANNUAL BOARD OF TRUSTEES TRAINING  | DISCUSSION/ACTION  |
| 12. EXECUTIVE ADMINISTRATION STAFF REPORTS OR COMMENTS   |                    |
| A) DR. MICKEY BEST, INTERIM VP-ACADEMIC AFFAIRS  |                    |
| B)   |                    |

14. EMPLOYEE REPRESENTATIVE 62.78(3.42.7N)5EE-2.A(3.9.1T (EE-2.I)13.9.1V)2.82.7 CYPPEE-2.8(3.62. ()TJ 1 T20.001 Tc 50.004



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SENMC STRATEGIC PLAN (2022-2025)

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**Interim Vice President for Academic Affairs  
Board Report – 1/8/2024**

- Higher Learning Commission (HLC) annual conference is April 13 – 16, 2024
- The SENMC Academic Department Chairs and Interim VPAA to meet on January 9<sup>th</sup> to discuss planning for Spring 2024 and to review enrollment numbers for all sections.

As of 01/03/2024 \*- 227 course sections to be taught by 33 full-time faculty and 36 adjunct/part-time faculty.

*f* FT Faculty = 142 sections

*f* Adjunct/PT Faculty = 66 sections

*f* TBA instructors = 19 sections (considerations for overloads to FT faculty and further assignments to adjunct/part-time faculty)

Faculty to student ratio is TBD = Calculation is total number of enrolled students divided by total number of faculty to be performed on Census dates:

*f* 16-week semester - February 2, 2024

*f* 1<sup>st</sup> 8-week semester - January 26, 2024

*f* 2<sup>nd</sup> 8-week semester - March 20

**\*As Department Chairs, Student Services, and Interim VPAA continue to track enrollment, the schedule will be impacted to ensure students are progressing in their academic pathways for Certificates, Degrees, and Transfer coursework. The Total number of sections will increase or decrease based upon these needs and in consideration of low course enrollments.**



**Human Resources Report - January 2024**

*Report Generated: January 3, 2024*

*Submitted by: Steven Gonzales, HR Director*

**Employee Count**

*\*Includes Full-Time, Part-Time, Temporary and Student*

**Total: 258 (-2)**

**New Hires**

**Name**

**Job Title**

**Total: 0**

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**Name**

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**Staff:**

Tutors, Math - PT/FT

Vice President of Academic Affairs

Workforce Grant Project Director

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**Total: 3**

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