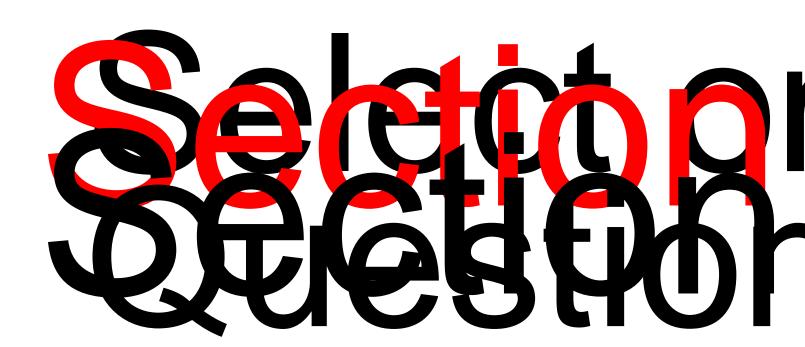
## SoutheastNew Mexic College Vendor Questionnaire Form

### Instructions:

This vendor questionnaire forms to becompleted by vendors seeking to do business with SENMC. Incomplete forms will not be processed. Please print or type legibly. Return the complete v t o to:

Southeast New Mexico College
Procurement Snewices
1500 University Dr.
Carlsbad,NM 882 [(80Tw [ TJ EMC /LBody <</MCID 21 >>BDC /C



# SoutheastNew Mexic College

## VENDORQUESTIONNAIR (Continued)

SECTION 3

### VENDORQUESTIONNAIR Continued)

### SECTION 6 INDEPENDENT CONTRACTOR DETERMINATION

(To be completed by Individuals, Sole Proprietors and Limited Liability companies as indicated in response to section 3)

Select all that apply:

	Travel	Speaker/Guest Lecture		
	Services	Reimbursement		
	Honorarium	Other		
			YES	NO
íΧ	Will SENMC determine wherwihere, or how the works to be performed? (If yes, please expain) zzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzz			
îΧ	Will SENMC provide any training to the contractor to remployees? (If yes, please explain) zzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzzz			
ïΧ	Are the services proposed in this contract currently being SENMC campus? (If yeeaple explain) z z z z z z z z z z z z		Z Z Z Z Z Z Z Z	
ðΧ	Will any current SENMC employees be involved in perfor services of this contract? (If yes, please explain) z z z z z z		Z Z Z Z Z Z Z Z	
ñΧ	ŒšZ•ŒÀ ‰Œ}‰j≫šZ] ∳všŒ ŞvŸvµ ڳ()Áv prior contract? (If yes, please explain) zzzzzzzzzz		Z Z Z Z Z Z Z Z Z Z	Z
òΧ	Will the proposed services be performed on the NMC camexplain) z z z z z z z z z z z z z z z z z z z		. Z Z Z Z Z Z Z Z Z	Z Z Z Z Z Z Z Z
óΧ	Will any SENMC owned property or equipment be used in proposed services? (if yes, please explain) z z z z z z z z z z		Z Z Z Z Z Z Z Z Z	
ôΧ	Is Contractor allowed to proviolate proposed services with OE P] • š OE /Ç } • UM ‰ oÆ ‰ o ] v • zzzzzzzzzzz	outabusinei <b>ss</b> ıhse/ :zzzzzzzzzzzzzzzz	Z Z Z Z Z Z Z Z Z Z ;	Z Z Z Z
õΧ	Wleasdescribe the materials or services that you will be pr	oviding to SENMC?		

#### VENDORQUESTIONNAIR (Continued)

### ^ d/KE ó d ZD^E KE /d/KE^

FEDERAL LAW REQUIRES SENMC TO OBTAIN THIS INFORMATION WHEN MAKING A REPORTABLE IN YOU. IF YOU DO NOT PROVIDE US WITH THIS INFORMATION, YOUR PAYMENTS MAY BE SUBJECT FEDERAL INCOME TAX BACKUP WITHOLDING PENALTY IMPOSED BY THE IRS UNDER SECTION 672

UNDERIS U.S.C. 645(d), ANY PERSON WHO MISREPRESENTS ITS SIZE STATUS SHALL (1) BE PUNIS FINE JMPRISONMENT, OR BOTH; (2) BE SUBJECT TO ADMINISTRATIVE REMEN=DIES; AND (3) BE INEFOR PARTICIPATION IN PROGRAMS CONDUCTED INDER THE AUTHORITY OF THE SMALL BUSINES

I acknowledge that SENMC policy calls for issuance of an official SENMase worder signed by an authorized individual for all purchases except those accomplished with a SENMC Procurement Card prior to purchase being made. Failure to obtain a SENMC Purchase Order prior to supplying goods or services may result in either delay of payment or noneayment.

Further, I acknowledge that information obtained in this questionnaire will be used to establish/update SENMC's database and that these changes may affect information in related databases such as student records or employee **fo**rmation.

CERIFICATIONUnder penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number matching the attached W9 (or I am waiting for a number to be issued to me); and,
- 2. I am not subject to backup withholding because:
  - a. I am exempt from backup withholding; or,
  - b. I have not been notified by the IRS that I am subject to backup withholding as a result of a failure to report all interest or dividends; or,
  - c. The IRS has notified me that I am no longer subjectackup withholding, and
- I am a U.S. person (including a U.S. resident alien), unless otherwise indicated herein. If not, complete IRS W8BEN form.

BY SIGNING THIS FORM, THE SIGNEE CERTIFIES THE STATEMENTS ABOVE AND AGREES TO SOUTH MEXICOCOLLEGE'S STANDARD TERMS AND COSLIDITION

If you do not agree with SENMC's terms and conditions, please attach documentation with the proposed changes. Our legal department will review the proposed changes for determination. Failure to agree to SENMC's **tens** and conditions may affect consideration of becoming a vendor, SENMC being the sole judge of this determination.

Signing this form does not entitle the endorto a preferred vendor status information on this form along with the W9 is used to set up a vendor in the SENMC's purchasing system.

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